

Conference Cancellation & Refund Request Form



Credential Counselors and Analysts of California present the CCAC Conference October 12-15, 2010



In Partnership with the California Commission on Teacher Credentialing (CTC)

2010 CCAC Conference

PLEASE PRINT

First

Middle

Last

Name: DR / MS. / MR. _____

Working Title: _____

Organization: _____

Address: _____

City: _____ State/Province: _____ Zip/Postal Code: _____

Telephone: (_____) _____ Fax: (_____) _____ Email: _____

USE WORK/EMPLOYMENT email address

Check if you wish to be removed from the CCAC membership list that is made available to CCAC members only.

CANCELLATIONS and REFUND REQUESTS must be postmarked by September 1, 2010. A processing fee of \$35.00 will be deducted from your registration fees. ALL REFUNDS WILL BE PROCESSED AFTER 11/30/10. Refund checks will be mailed after conference.

Cancellations and Refunds Policy: Fees will be refunded, less a \$35.00 processing fee, if cancellation or change resulting in a refund is received in writing no later than September 1, 2010. After that date, fees are non-refundable. All refunds will be processed after November 30, 2010.

Please make check payable to:

Refund name and address (specify organization or individual):

To the Attention of:

Mail completed cancellation and request for refund form to:

**CCAC Conference Registrar
Linda Hunt
P.O. BOX 9655
Redlands, CA 92375**